



**Opening Date
for Executive
Officer
Nominations** **January 19, 2023**

**Closing Date
for Executive
Officer
Nominations
and
Candidate
Bios** **February 6, 2023
at 4:30 p.m.**

**Opening Date
for Electronic
Voting** **March 1, 2023
at 8:30 a.m.**

**Closing Date
for Electronic
Voting** **March 8, 2023
at noon**

**Candidate
Forum
(if necessary)** **February 28, 2023
Noon, via Zoom**



NASA

NOTICE OF BY-ELECTION



As outlined in Article 9.6 of the NASA Bylaws, there will be an election to fill the vacant position of President. There is one year remaining in the current term; the term end date will be July 1, 2024:

- **President (2022-2024)**

More information can be found on the next page.

Candidates & those nominating them must be card-carrying NASA members. Contact the NASA office or website at nasaunion.ca for a membership application form. Candidates for Executive Board positions require ten supporting nominations.

All NOMINATIONS AND CANDIDATE BIOS

must be received by the NASA Office

nasa@nasaunion.ca

before 4:30 p.m. February 6, 2023.

Executive Board By-Election March 2023

Subject to the bylaws and to directions given to it by a majority vote at any General Meeting properly called and constituted, the Executive Board has full control and management of the affairs of the Association, including financial affairs. The Executive Board is responsible for the general welfare of the membership as described in the Purpose of the Union, as found in the bylaws. The Executive Board is responsible to the membership for all actions taken in the name of the Union and is required to account for their actions at General Meetings.

Currently, Executive Board business meetings are scheduled for the first and third Wednesday of each month from 1- 4:30 pm. The Employer pays for release time, as per article 4.07 (a)(iv) of the Collective Agreement.

The following position is vacant: **President**

A brief description of the duties of each position is provided below (for full description see <https://nasaunion.ca/bylaws>):

**President
(2022-2024)**

- ensure the work of the Executive Board is in keeping with these Bylaws
- serve as Chair of the Executive Board (unless otherwise designated) and as such, call meetings and set agendas
- chair all General Meetings
- sit on various University and other Labour Community Committees
- attend numerous events on behalf of the Association (examples are Long Service Recognition, Support Staff Recognition, Retirement Ceremonies, etc.)
- meet regularly with the University Board of Governors and Senior Administration
- act as the official spokesperson for the Association with the media
- provide leadership and direction on behalf of the Executive Board to the Association's Director of Operations
- see attached for the complete President job description

Executive Board positions include attendance at General Meetings, Executive meetings, and meetings with other committees. Board members are also encouraged to take part in NASA social events & meetings as required.

Applications for Executive Board positions require ten supporting nominations. Candidates and those nominating them must be NASA members. Candidates will be informed when their nomination reaches the necessary ten supporting signatures. They may contact the NASA office via [email](#) to inquire into the status of their application.

[Please click here to nominate someone or apply for a position on the NASA Executive.](#)

NOMINATIONS AND CANDIDATE BIOS will be accepted

until 4:30 p.m. on February 6, 2023