



# NASA

## By-Election Information

**Message from the NASA Chief Electoral Officer (CEO) Laura Ortegon-Rico**

Dear NASA Member,

For the **January By-Election:**

The candidate for **Treasurer** is:

**Cassandra Van Essen**

As per the [Election of Executive Officers Policy](#) passed by NASA members at the 2024 NASA Fall General Meeting, since the position of Treasurer is uncontested **no vote will be required and Cassandra Van Essen is declared elected by acclamation**. She will assume the role of Treasurer effective immediately. Cassandra's biography is enclosed.

I would like to thank the members who showed their support of NASA by nominating their colleague to this position.

Your CEO,  
Laura Ortegon-Rico

# **Cassandra Van Essen**

for

## **Treasurer**

I currently work as a Student Records Administrator with Enrolment Services at the University of Alberta, where I support students, staff, and faculty through complex, policy-driven administrative and records processes that require a high degree of accuracy, discretion, and accountability.

I bring over a decade of experience in financial administration, reporting, and governance support across both the private and non-profit sectors. My background includes accounts receivable and financial operations work with Sysco Edmonton, where I was responsible for reconciliations, journal entries, audit support, and financial reporting. I am also currently serving as Treasurer for the Canadian Hemophilia Society, Alberta Chapter, where I manage monthly reconciliations, payments, deposits, and audit reporting.



Within NASA, I am relatively new and have begun my involvement as a Board Member on the Bylaws Committee and as Co-Chair of the Finance Committee, where I review financial information and participate in discussions related to budget oversight. While I am still learning NASA's governance structures and executive processes, I approach this role with curiosity, diligence, and a strong commitment to learning and collaboration.

I believe financial stewardship is about transparency, accountability, and care for the people behind the numbers. I would be honored to serve as Treasurer and to continue growing into the role in service of NASA and its members.